



Headteacher: Mrs Carol Dunne

MEETING OF FULL GOVERNING BODY TUESDAY 10TH JULY 2018, 7:30 PM

Meeting held in school

Present:

Carol Dunne (CD); Helen Wigginton (HW); Nicola Gladwell (NG); Natalie Sands (NS); Alan Ford (AF); Clare Willetts (CW); Graham Robinson (GR); Janice Markey (JM); Phil Cooke (PC); Catherine Kimber (CK); Lloyd Czaplewski (LC); Victoria Middleton (VM).

In attendance:

Rose-Marie Smith - Clerk (RS)

1. Apologies

No apologies were received; the meeting was quorate.

2. Declaration of pecuniary interest in any agenda item

None declared.

3. Items for any other business

Two items were declared.

4. Minutes of previous meeting/matters arising

Meeting held 1st May 2018; document circulated prior to meeting

- NG asked that governors consider points for discussion in future meetings.
- Jenny Steele had been invited to and attended the meeting of the Teaching, Learning & Pastoral committee.
- School funding – CD reported that many schools in the partnership are experiencing financial struggles. HW reported that during a conversation with the local MP, Layla Moran, at the summer fete, Ms Moran said that it would be useful if schools shared specific examples with her of the impact of insufficient funding. **ACTION POINT:** CD/CW/RS to discuss and send examples to Ms Moran.
- NG suggested that it would be useful to carry out another governor skills survey to identify areas for training, and gaps for recruitment; **ACTION POINT:** NG/RS to circulate NGA survey for return to NG over the summer break.

CD/CW/
RS

NG/RS

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Minutes prepared: 21.07.18.

5. Head's Report

Document circulated prior to meeting

CD reported that, as always with a changing school landscape, some changes have already occurred with anticipated pupil numbers for September 2018.

- Key Stage 2 (Year 6) SATs – results released today showed that Long Furlong pupils achieved 96% at the expected level in Grammar, Punctuation and Spelling, and 92% in Maths and Reading. CD noted that this is a smaller class size than average, and generally a strong cohort; similar outcomes are not expected next year.
- In response to a question about outreach services, CD confirmed that she is aware of the support services that Trinity Church offer.
- Discussion took place around local perception of Long Furlong, and it was agreed that the variety of options in local secondary education – both maintained and independent - should be made clear. **ACTION POINT:** RS to refresh the school website to reflect the range of secondary schools which former Long Furlong pupils attend.

RS

6. School Evaluation and Development Plan (SEDP)

Document circulated prior to meeting

- Vision – CD intends to discuss with parents/carers at the forthcoming Open Evening
- Talk for Writing – work on developing capacity will continue in the 2018/19 academic year. Feedback has recently been given at two teaching staff meetings following training at a Talk for Writing school. In response to a question about the national trend in Writing, CD replied that nationally it has always trailed behind Reading and Maths, and expectations are higher in the most recent iteration of the National Curriculum. She advised that she and Simon Burchill are taking part in a comparative assessment project whereby pieces of writing are ranked on effectiveness, and compared across schools.
- Feedback/questioning/assessment – HW reported that she, NG, CK and Jenny Steele had met with members of the School Council to discuss a range of topics; these were not explicitly outlined to the children in the hope of getting candid responses. It was clear that they understand the concepts of Growth Mindset well, and have a range of different tools to help them deal with challenges. A number of the children would welcome more challenge; CD commented that some pupils might think they find certain elements of work easy, but aren't always aware of the level of support they've been given, or might not have fully grasped the underlying concept. HW finished by saying that there might be uncertainties

around the effectiveness of the marking policy, as feedback is not always followed up. HW agreed to send a brief written report.

- Moderation – in response to a question about how Long Furlong compares to the other schools involved in the moderation exercise, CD reported that there are some anomalies in the process: teachers at Dunmore and Rush Common report that their pupils have to meet a majority of objectives to be assessed as reaching the expected standard (although Heads state this is not the case) whereas Long Furlong pupils are expected to meet all objectives to be assessed as “expected”. **ACTION POINT:** CD to discuss with Heads and ensure parity in moderation exercises.
- School Improvement Lead – CD explained that Mark Smith has been working with her and middle leaders to enhance subject leadership. In response to a question she explained that he is Head of another school, but the support provided does not constitute peer-to-peer support.

CD

7. School Vision

See above

8. General Data Protection Regulation

RS reported that processes are firmly in place to ensure compliance with the Data Protection Act 2018, including GDPR, although a considerable amount of work remains around deletion of records (mainly electronic).

9. Summer Term Committee Meetings – Feedback

- Strategy & Finance – NS reported that the committee had discussed and approved the Period 03 (end of June 2018) budget monitoring, with a specific focus on the variability of Nursery funding.
- Operational & People Management – NG reported discussions around the committee structure, including the remit of the Pay committee, and potential involvement in an educational project empowering Saudi Arabian school leaders.
- Teaching, Learning & Pastoral – HW reported on Jenny Steele’s attendance and input at the meeting, and that the Insight assessment recording system is being used successfully by staff. Further work is needed to increase staff confidence about using the reporting features.

10. Review Committees/Terms of Reference

An additional committee – Pay – will be implemented from September 2018, the terms of reference having been agreed at the Operational & People Management committee. NG explained that three governors are needed, leaving a sufficient number should an appeals panel be necessary. LC, HW and NS agreed to serve on the committee. NG advised that she had discussed the 2018/19 meeting schedule with CD and RS, but a very short window of opportunity means that there is no meeting at which the Period 09 (end December) budget monitoring can be discussed. It was proposed, and agreed, that this can be discussed

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via email. **ACTION POINT:** RS to check with the County Finance Officer if this is acceptable.

RS

11. AMAP (Asbestos) Report

Governors noted the contents of the report.

12. Standing Items

- Governor training – GR had attended a governors’ data session lead by Jamie Pembroke, and summarised the messages he gave as follows: it is not yet possible to predict future outcomes, nor to map attainment to previous attainment; each school should adopt a system which meets its needs, and governors should always bear in mind that pupil progress is not linear.
- Governor visits – as reported above, HW, CK and NG had met with Jenny Steele and the School Council; NG met with CD and RS to map the meeting schedule; NG had met with CD to discuss general issues.
- FOLF – the 25th anniversary fete was very successful and well attended. FOLF has introduced ‘ice cream Friday’ which is proving very popular; CD thanked FOLF for their financial support over the last few months for the mosaics, the Y5 & 6 production of Buggy Malone, and the purchase of a class set of iPads.
- Nursery admissions – OCC’s Nursery Admissions policy was adopted.

13. Any Other Business

None.

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