



Headteacher: Mrs Carol Dunne

MEETING OF FULL GOVERNING BODY TUESDAY 28TH APRIL 2020, 7:00 PM

Meeting held online via Zoom

Present:

Carol Dunne (CD); Nicola Gladwell (NG); Catherine Kimber (CK); Clare Willetts (CW); Janice Markey (JM); Alan Ford (AF); Ed Cousins (EC); Hiranthi Herath (HH); Rachel Wright (RW); Ellie Kaye (EK); Graham Robinson (GR); Natalie Sands (NS); Phil Cooke (PC); Scott Crawford (SC).

In attendance:

Rose-Marie Smith - Clerk (RS).

1. Apologies

All governors were present; the meeting was quorate.

2. Declaration of pecuniary interest in any agenda item

None declared.

3. Policies/Procedures

Governors' Virtual Meeting Attendance; Safeguarding policy (addendum)
Documents circulated prior to meeting (14.04.20.)
Both policies were approved, as presented.

4. Minutes of previous meeting/matters arising

Meeting held 6th February 2020; document circulated prior to meeting

- HH reported that she has undertaken the Safer Recruitment training
- HH has offered to take on the role of governor with responsibility for SEND
- **ACTION POINT:** Community engagement – carry forward to 2020/21 academic year
- **ACTION POINT:** All governors to complete compliance confirmations in GovernorHub
- Staff exit interviews – c/f

Agenda

*All
governors*

The minutes were approved as an accurate record of the meeting.

5. Head's Report

Signed:Date:.....

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Minutes prepared: 30.04.20.

Document circulated prior to meeting

- Nursery numbers – 26 places have been accepted for the summer term (full capacity); these are being funded even when children are not in school. CW reported that Becky Davies and Lisa Ricketts have been carrying out transition work remotely with summer 2020 starters.
- CD reported that contact is being maintained with pupils and parents/carers have a social worker attached to the family, those for whom there has been a TAF (Team around the Family), and those who have had little or no interaction with class teachers.
- CW has been in touch with all high-need pupils with SEND, plus those who have an EHCP, and will soon be contacting those with a lower level of need. She is currently working on EHCP and additional funding applications.
- CD has been working with the school's IT consultant to establish whether older, unused laptops can be used by families who do not have access to a laptop at home
- RS has ensured that eligible families receive Free School Meal vouchers

NG expressed her thanks to all staff for the immense amount of work that has been done over the last few weeks.

CK enquired whether there is any means of replacing loaned-out IT equipment if it is accidentally damaged; CD replied that the equipment in question is old, and not necessarily in the best condition.

In response to a question from AF as to whether the current situation might result in financial savings, RS confirmed that this would most likely be the case. RW suggested that these might be offset if staff became ill and were absent during phased reopening.

6. 2020-23 BUDGET

Document circulated prior to meeting

Governors thanked RS for her work in putting together the 3-year budget, which was approved for submission to the Local Authority.