



Headteacher: Mrs Carol Dunne

## MEETING OF FULL GOVERNING BODY THURSDAY 9<sup>TH</sup> JULY 2020, 7:30 PM

### *Meeting held online via Zoom*

#### **Present:**

Carol Dunne (CD); Nicola Gladwell (NG); Clare Willetts (CW); Janice Markey (JM); Alan Ford (AF); Hiranthi Herath (HH); Rachel Wright (RW); Ellie Kaye (EK); Graham Robinson (GR); Natalie Sands (NS); Phil Cooke (PC); Scott Crawford (SC).

#### **In attendance:**

Rose-Marie Smith - Clerk (RS).

#### **1. Apologies**

Apologies were received and accepted from Catherine Kimber and Ed Cousins; the meeting was quorate.

#### **2. Declaration of pecuniary interest in any agenda item**

None declared.

#### **4. Minutes of previous meeting/matters arising**

*Meeting held 28<sup>th</sup> April 2020; document circulated prior to meeting*

- **ACTION POINT:** RS to amend minutes to reflect that the meeting was held via Zoom

RS

*Extraordinary meeting held 19<sup>th</sup> May 2020; document circulated prior to meeting*

- **ACTION POINT:** RS to amend minutes to reflect that the meeting was held via Zoom

RS

*Chair's Action – 22<sup>nd</sup> May 2020; document circulated prior to meeting*  
No matters arising.

The minutes were approved as an accurate record of the meetings.

#### **5. Head's Report**

*Document circulated prior to meeting*

- Pupil numbers for September 2020 – there are now 29 pupils expected in Reception, and 25 in Year 6 (2 pupils are leaving for the independent sector)

Signed: .....Date:.....

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*Minutes prepared: 22.07.20.*

- There has been an increase in pupils on the Pupil Premium register in the last few months, possibly an impact of Covid 19
- Nursery – there are currently 8 on the waiting list for January 2021, and 1 for April 2021
- Staffing – there are current adverts for 2 SENTAs to join the school from September 2020
- SEND – CW reported that a huge amount of her time when not class teaching is spent on SEND-related Zoom meetings. CD advised that a letter raising concerns about the performance and capacity of the SEND team has been sent on behalf of the Abingdon Partnership. NG enquired whether statutory duties are being met by OCC; CW advised that she currently has 5 cases where statutory deadlines have not been met, and there is no sign of receiving a response imminently. NG asked whether a judicial review has been considered; CD advised that it has not.
- Discussion was held around the importance of staff ensuring self-care over the summer holiday to try and prevent stress or exhaustion in the autumn term. All present agreed that they encouraged staff at all levels to step back and take personal time, to whatever extent possible.

**6. Committee membership/terms of reference 2020-21**

There were no changes proposed to the committee membership or terms of reference.

**7. SEDP – Review**

CD advised that several strands in the SEDP would continue in 2020-21, with much work to be done around curriculum design, and online training to undertake.

**8. Feedback from Strategy & Finance and Operational & People Management committees**

- Operational & People Management – main focus of meeting was the full ‘return to school’ plan
- Strategy & Finance – the committee discussed the P03 budget monitoring report. Discussion took place around Covid 19 expenditure so far; RS advised that very little of it (ie, additional cleaning/sanitising resources) can be reclaimed from central government

**9. Any Other Business**

None discussed.